



# Understanding Government Contracting and Bid Preparation

For Veteran, Service-Disabled, Woman or Minority Owned & Other  
Potential and Existing Small Business Owners



*Conducted with the  
Cross Timbers Procurement Center  
and the  
Hispanic Contractors Association of DFW*



First session: ***Understanding Government Contracting***, is for anyone wanting to participate in the government contracting process (Commodity, Services, or Construction). This session will discuss the rules, regulations, and the law as it relates to government contracting. (i.e. Federal, State, and local governments) as well as explain those things that are important to know before you start the government contracting process.

This session will be from 9:00 am – 11:30 am.

Second session: ***Writing and Assembling Construction Technical Proposals***, will explain how to write and assemble government construction contracting Technical Proposals. The speaker will discuss how to review an actual solicitation and identify those areas that must be addressed in the Technical Proposal. Items such as Proposal assembly, Experience, Past Performance, QC Plan, Safety Plan, Bonding/Financials, Pricing, Qualifications, and the Management Plan will all be discussed.

This session will be from 1:00 pm – 3:30 pm.



## Central Texas Business Resource Center

A collaboration of Workforce Solutions of Central Texas, Central Texas College and the Greater Killeen Chamber of Commerce

**TUESDAY, JUNE 9, 2009 \* 9:00 AM – 3:30 PM**

**Killeen Workforce Center**  
300 Cheyenne, Killeen TX 76542

*No cost to attend, but must register in advance.*

Please reserve your seat in advance for this seminar by calling (254) 200-2001

*Seating is limited, so register early to guarantee your seat!*