

## **Development District of Central Texas**

Board of Directors Meeting

Bell County Annex

550 E. 2<sup>nd</sup> Avenue, Belton, Texas

Wednesday, October 6, 2004

9:30 a.m.

### **Board Members Present:**

Barbara Simpson – Coryell County

Roberto Bailon – Bell County

Otis Evans – Wesleyan Homes

Cindy Stafford – City of San Saba

Sam A. Listi – City of Belton

Patsy E. Luna – City of Temple

J. W. Perry – Bell County

Denice Doss – Rockdale Chamber of Commerce

Debbie Fuller – Lampasas EDC

Ernest Wilkerson – Killeen Chamber of Commerce

Dawn Orange – Salado Chamber of Commerce

Bobby Rountree- City of Goldthwaite

Kathy Gilmore – Bell County

Ira Brand – Coryell County

Jane Crouch – Hamilton EDC

### **Others Present:**

Cynthia Hernandez – CTCOG

Shannon Mattingly, AICP – CTCOG

## **Minutes**

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1. The meeting was called to order at 9:33 a.m. by Sam Listi.
2. There were no public comments.
3. New members appointed to the Development District of Central Texas Board of Directors were introduced. The following members were present during introductions: Patsy Luna, City of Temple; Dawn Orange, Salado Chamber of Commerce; and Otis Evans, Wesleyan Homes (Bell County).
4. A motion to approve the minutes for the June 2, 2004 meeting was made by Kathy Gilmore and seconded by Bobby Rountree. The motion passed unanimously.
5. Shannon Mattingly provided the Board of Directors with an update on the District's designation as an economic development district. In a recent conversation with EDA, Dave Culbertson, Area Director, informed DDCT staff that the District's application has not yet been submitted to Washington. This is contrary to what the District was told in a meeting with EDA in April 2004. Mr. Culbertson indicated to Jim Reed that EDA has a big work load and not enough staff however, they are

working hard to complete the review of the DDCT's application. Shannon Mattingly gave a brief overview on the designation process and the benefit of being designated. Board members requested clarification on the legislation possibly effecting the designation of our region.

6. Board members reviewed a draft brochure designed to provide information on the services provided by the Development District of Central Texas. The Board of Directors requested that the brochure be formatted so that it could be mailed. Additionally, the Board discussed ways to use the brochure to inform the region about the District. Bobby Rountree made a motion to adopt the brochure. This was seconded by Patsy Luna and passed unanimously by the Board of Directors.
7. Shannon Mattingly discussed the definition of a small business. Staff has researched this issue and found that a small business would depend on the area and the service. The Small Business Administration's (SBA) definition of a small business covers about 97% of the business in the U.S. Cynthia Hernandez discussed the possibility of providing technical assistance in the form of training to small businesses in our region. The DDCT could survey the small businesses in the region and, based on the survey results, facilitate workshops to meet the needs of the small business owners. Board members discussed additional ways reach out to the small business community. Sam Listi requested that representatives from the Waco Small Business Development Center and the Workforce Center give brief presentations at the next DDCT meeting on services provided to the small businesses. Bob Bailon made a motion to table this item. Jane Crouch made the second and the motion passed unanimously.
8. Cynthia Hernandez discussed fundraising possibilities. At the last DDCT Board meeting the question was raised on whether or not the District could do fundraisers. EDA suggested charging dues. Per EDA, fundraising is allowed; however, funding received from EDA cannot be used for fundraising purposes. Shannon Mattingly stated that the Council of Governments could possibly front the money and be reimbursed following the event. Kathy Gilmore suggested possible hosting an event in the evening as a fundraiser for the DDCT. Kathy Gilmore was appointed to look into a possible fundraiser.
9. Sam Listi asked for volunteers to serve on the Election Committee for upcoming election of officers. The following members will serve on the Election Committee: Ernest Wilkerson, Cindy Owens, Denice Doss, Dawn Orange, and Otis Evans. Sam Listi asked the Committee to give a recommendation for officers at the December meeting. The December meeting will take place on December 2, 2004 at 9:30 a.m. in Killeen.
10. J.W. Perry commented on the Lometa railroad spur project stating that it would have been big boost for the DDCT had we been able to help them.
11. Cynthia Hernandez announced the upcoming Household Hazardous Waste Collection Day in Lometa on October 9, 2004; a Bell County Water Symposium on October 27, 2004; and a Seminar on Restoration and Management for Riparian Corridors.

12. The meeting adjourned at 10:50 a.m.

***The above minutes of the meeting of the Board of Directors of the Development District of Central Texas held on October 6, 2004 and were approved and adopted by the Board on March 2, 2005.***

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Sam A. Listi, Chairman

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Date

**Attest:**

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Deborah A. Fuller, Secretary/Treasurer